

Cambridge City Council

Record of Executive Decision

Approval of Building Cleaning Contract

Decision of: Councillor Simon Smith, Executive Councillor for Finance and Resources

Reference: 23/URGENCY/S&R/16

Date of decision: 03/10/23 Date Published on website: 05/10/23

Decision Type: Key

Matter for Decision: To advise the Executive Councillor that lots 1 and 2 of the existing building cleaning contract(s) are being allowed to expire with the current contractor on March 31st, 2024, and to seek approval to re-procure the services.

Why the Decision had to be made (and any alternative options):

The agenda was not published in time to meet the legal requirement for 5 clear days' notice of a meeting for a decision to be made at Strategy and Resources Scrutiny Committee Meeting on 02 October 2023.

The Executive Councillor's decision:

- a) To note and approve the re-procurement of lots 1 & 2 within the Building Cleaning contracts, subject to best value considerations.
- b) To delegate to the Director of City Services the authority to take delegated decisions to determine the specification, tender evaluation, and award one or more contracts for building cleaning, in consultation with the Committee Chair and Opposition Spokes.

Reason for the decision: As detailed in the Officers report [here](#).

Scrutiny Consideration: Members of the Strategy and Resources Scrutiny Committee informally discussed this item prior to the action being authorised.

Conflict of interest: None

Comments: None

The decision will be reported back to Strategy and Resources Scrutiny Committee in November 2023